

**MID-WAY REGIONAL AIRPORT
JOINT AIRPORT BOARD MINUTES**

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, May 9, 2019, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Drew Sambell, Chairman
Alex Smith, Vice Chair
Ray Barksdale, Secretary
Larry Johnson

Members Absent: Kent McGuire
Randall Porche
Nanette Paghi

Others Present: Judy Demoney, Airport Manager
Tammy Bowen, Airport Operations
Albert Lawrence, Assistant Manager, City of Waxahachie
Ken Lantz, Partner, Southern Star Aviation

Opening: Drew Sambell called the meeting to order, and gave the invocation.

Board Announcements: There were no Board announcements.

CONSENT AGENDA:

- Minutes of Meeting held April 11, 2019
- Financial Report
- Manager's Report
- Airport Operation's Report
- FBO Report

Larry Johnson moved to approve the Consent Agenda as presented; second by Ray Barksdale. All Ayes.

REGULAR AGENDA:

Public Comments:

John Bielamowicz, 756 Arrowhead Rd, Waxahachie, TX, registered as a speaker, presented a proposal to consider renaming Mid-Way Regional Airport to Byron Nelson Field, to honor Lord Byron Nelson, golfer, born in Ellis County.

Pancake Breakfast Fly-In: Tammy Bowen told the Board that the event will be very similar to last year's event except that we have invited Pokey O's Ice cream to be here from 10 am – 11 am. Various aircraft rides will be available for a fee such as helicopter, CAF P-19 and T-34, and possibly DC-3 rides. The Trojan Phlyers will be doing fly-overs. The Midlothian Classic Wheels and the Gold Wing Road Riders will be joining us again. There will be live music by the Classic Swing Band Duo. Train rides, bounce house, face painting and a balloon twister will be some of the children's activities. Tammy said that good weather will bring fly-ins for all to see. Judy Demoney said that we will start feeding volunteers, and emergency responders at 7 am. The Waxahachie Daily Light will be doing an article on the history of the Airport and tie it to our Pancake Breakfast Fly-In. Jim Ensinia will be filming a live video for Facebook before the fly-in. With all the coverage, we expect a large crowd this year. Chair Drew Sambell recognized Southern Star Aviation for their hard work getting their hangar ready for the pancake breakfast fly-in.

Preliminary FY 2020 Airport Budget: Judy Demoney went over the preliminary FY 2020 budget with the Board. Judy explained each line item from both the revenue and expense sides. Judy said that the preliminary budget was sent to the Finance Department at the City on May 1. The Airport Board Finance sub-committee met Tuesday and gave their approval. The Airport's departmental budget review meeting with the City budget team is next Wednesday, so the preliminary FY 2020 budget will need Board approval.

Ray Barksdale moved to approve the preliminary FY 2020 Airport budget as presented; second by Larry Johnson. All Ayes.

Other Business: There was no other business.

Adjournment: There being no further business,
Alex Smith moved to adjourn; second by Larry Johnson. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations Assistant



City of Waxahachie, TX

Budget Report Account Summary

For Fiscal: FY 2019 Period Ending: 06/30/2019

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance (Unfavorable)	Percent Used
Fund: 530 - MID-WAY REGIONAL AIRPORT							
Revenue							
530-43200	Grant Reimb-Operating	20,000.00	20,000.00	0.00	5,462.81	0.00	-14,537.19 27.31 %
530-47300	Airport-Fuel Flowage Fees	18,000.00	18,000.00	1,727.10	11,686.89	0.00	-6,313.11 64.93 %
530-47350	Renter Utility Payments	4,200.00	4,200.00	276.00	2,445.28	0.00	-1,754.72 58.22 %
530-47502	Interest From Cash Pool	2,500.00	2,500.00	0.00	3,282.42	0.00	782.42 131.30 %
530-47607	Facility Rental	200.00	200.00	0.00	0.00	0.00	-200.00 0.00 %
530-47612	Rents-Airport Commercial Leasing	12,240.00	14,480.00	1,580.00	9,740.00	0.00	-4,740.00 67.27 %
530-47613	Rent-Airport Land Options	2,494.00	2,581.00	0.00	2,581.03	0.00	0.03 100.00 %
530-47614	Rent-Airport T-Hangars	251,232.00	257,451.00	4,998.00	191,284.71	0.00	-66,166.29 74.30 %
530-47615	Rent-Aircraft Parking	1,200.00	1,200.00	735.00	1,190.00	0.00	-10.00 99.17 %
530-47616	Rent-Aiport Box Hangars	73,670.00	73,670.00	6,139.00	55,251.00	0.00	-18,419.00 75.00 %
530-47618	Rent-Airport-Corporate Hangars	91,200.00	91,200.00	7,600.00	68,400.00	0.00	-22,800.00 75.00 %
530-48320	Contribution - City of Waxahachie	25,000.00	25,000.00	0.00	25,000.00	0.00	0.00 100.00 %
530-48325	Contribution - City of Midlothian	25,000.00	25,000.00	0.00	25,000.00	0.00	0.00 100.00 %
530-49650	Miscellaneous Revenue	8,000.00	27,400.00	-15,083.50	11,371.48	0.00	-16,028.52 41.50 %
	Revenue Total:	534,936.00	562,882.00	7,971.60	412,695.62	0.00	-150,186.38 73.32 %
Expense							
530-199-51100	Salaries	89,680.00	89,680.00	6,820.90	65,798.48	0.00	23,881.52 73.37 %
530-199-52100	Longevity	1,730.00	1,730.00	156.00	1,404.00	0.00	326.00 81.16 %
530-199-52200	Retirement-FICA	6,950.00	6,950.00	530.39	5,110.87	0.00	1,839.13 73.54 %
530-199-52400	Life & Health Insurance	16,320.00	16,320.00	1,359.78	12,289.59	0.00	4,030.41 75.30 %
530-199-52501	Retirement Plan Contribution-TMRS	13,940.00	13,940.00	1,057.70	10,266.87	0.00	3,673.13 73.65 %
530-199-52600	Workers' Compensation	360.00	360.00	27.62	266.69	0.00	93.31 74.08 %
530-199-53101	Airport Management	80,589.00	80,589.00	0.00	53,759.60	26,630.40	199.00 99.75 %
530-199-53201	Training	300.00	-2,800.00	0.00	-2,800.00	0.00	0.00 100.00 %
530-199-53310	Bank Service Charges	6,250.00	5,500.00	0.00	3,660.21	0.00	1,839.79 66.55 %
530-199-54101	Utilities - Water	8,700.00	8,700.00	567.69	5,385.85	-24.14	3,338.29 61.63 %
530-199-54210	Refuse Services	1,300.00	1,400.00	108.35	975.15	0.00	424.85 69.65 %
530-199-54310	Maintenance, Building (Upkeep)	19,000.00	19,000.00	775.00	13,837.81	37.86	5,124.33 73.03 %
530-199-54320	Maintenance, Improvements	13,000.00	13,000.00	0.00	6,953.26	0.00	6,046.74 53.49 %
530-199-54330	Maintenance, Purchased Equipment	3,000.00	12,000.00	0.00	2,385.19	0.00	9,614.81 19.88 %
530-199-54340	Maintenance, Purchased - Vehicle	2,800.00	2,800.00	574.16	1,711.87	0.00	1,088.13 61.14 %
530-199-54345	Maintenance, Leased Vehicle	600.00	600.00	39.29	353.61	0.00	246.39 58.94 %
530-199-54350	Maintenance, Other City Property	1,500.00	1,500.00	0.00	171.99	0.00	1,328.01 11.47 %

Budget Report

For Fiscal: FY 2019 Period Ending: 06/30/2019

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
530-199-54400 Vehicle Lease	3,467.00	3,467.00	279.67	2,536.56	0.00	930.44	73.16 %
530-199-54430 Uniform/Janitorial Supply Rental	725.00	725.00	88.68	488.58	26.66	209.76	71.07 %
530-199-55100 Insurance & Bonds	22,910.00	20,086.00	0.00	20,086.08	0.00	-0.08	100.00 %
530-199-55150 Phones, Pagers, Internet, Cable	5,700.00	5,700.00	0.00	3,883.15	0.00	1,816.85	68.13 %
530-199-55200 Postage	50.00	50.00	0.00	20.40	0.00	29.60	40.80 %
530-199-55260 Advertising & Promotions	1,000.00	300.00	0.00	-173.00	0.00	473.00	-57.67 %
530-199-55270 Special Events	8,500.00	8,000.00	4,636.88	6,726.69	0.00	1,273.31	84.08 %
530-199-55350 Travel (Mileage Meals Lodging)	1,100.00	1,100.00	0.00	647.98	452.02	0.00	100.00 %
530-199-55400 Memberships/License/Cert Renewal	700.00	700.00	0.00	675.00	0.00	25.00	96.43 %
530-199-55450 Board & Local Meetings	100.00	100.00	0.00	45.00	0.00	55.00	45.00 %
530-199-55800 State/EPA Permit Fees	400.00	400.00	0.00	200.00	0.00	200.00	50.00 %
530-199-56100 Supplies & Equipment	6,000.00	6,000.00	0.00	3,200.76	71.70	2,727.54	54.54 %
530-199-56101 Supplies & Equip-Chem/Janitorial/Lab/Medical/Tool	300.00	300.00	0.00	171.80	0.00	128.20	57.27 %
530-199-56103 Supplies & Equip-Motor Vehicle Parts & Equipment	2,800.00	1,800.00	83.73	109.25	0.00	1,690.75	6.07 %
530-199-56104 Supplies & Equip-Computers & Accessories	100.00	100.00	0.00	0.00	0.00	100.00	0.00 %
530-199-56202 Gasoline & Oil for Vehicle/Equip	3,500.00	3,500.00	0.00	1,696.16	0.00	1,803.84	48.46 %
530-199-56204 Electricity	22,500.00	22,500.00	800.05	13,501.77	0.00	8,998.23	60.01 %
530-199-57500 Office & Other Equipment	19,000.00	18,142.00	0.00	18,141.73	0.00	0.27	100.00 %
530-199-58700 Payment to City of Waxahachie	128,035.00	128,035.00	0.00	85,106.00	0.00	42,929.00	66.47 %
530-199-58750 Payment to City of Midlothian	36,835.00	36,835.00	0.00	24,556.00	12,279.00	0.00	100.00 %
Expense Total:	529,741.00	529,109.00	17,905.89	363,150.95	39,473.50	126,484.55	76.09 %
Fund: 530 - MID-WAY REGIONAL AIRPORT Surplus (Deficit):	5,195.00	33,773.00	-9,934.29	49,544.67	-39,473.50	-23,701.83	29.82 %
Report Surplus (Deficit):	5,195.00	33,773.00	-9,934.29	49,544.67	-39,473.50	-23,701.83	29.82 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 530 - MID-WAY REGIONAL AIRPORT							
Revenue	534,936.00	562,882.00	7,971.60	412,695.62	0.00	-150,186.38	73.32 %
Expense	529,741.00	529,109.00	17,905.89	363,150.95	39,473.50	126,484.55	76.09 %
Fund: 530 - MID-WAY REGIONAL AIRPORT Surplus (Deficit):	5,195.00	33,773.00	-9,934.29	49,544.67	-39,473.50	-23,701.83	29.82 %
Report Surplus (Deficit):	5,195.00	33,773.00	-9,934.29	49,544.67	-39,473.50	-23,701.83	29.82 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
530 - MID-WAY REGIONAL AIRPC	5,195.00	33,773.00	-9,934.29	49,544.67	-39,473.50	-23,701.83
Report Surplus (Deficit):	5,195.00	33,773.00	-9,934.29	49,544.67	-39,473.50	-23,701.83

MANAGER'S REPORT – JUNE, 2019

- The Pancake Breakfast/Fly-in was a great success this year. The weather was sunny and there were hundreds on the ramp enjoying all the festivities. We served pancakes to 1053 visitors in three hours. A complete report will be presented at the July 11 Airport Board meeting.
- Bell Helicopter was here several days testing their 528 experimental helicopter. It is a 20 passenger medium lift to be used for utility and troop transport or search and rescue.
- We had a record 10,882 operations for the month of June. We are just under 30,000 for the first half of 2019. There were 38,506 total operations for 2018 so we will have a record year.
- Don Jackson Co. completed the last of the concrete warranty repairs to the new hangar taxilane.
- Bassco Services began replacement of the overfill protection for the Jet-A and AvGas storage tanks. The original system had failed due to age and the replacement costs are approximately \$7500.
- I attended the FAA Regional Conference in Hurst. Federal grant money will not be increased next year and the focus will be on runway, taxiway and ramp rehab throughout the region.

**Mid-Way Airport Pancake Breakfast
Fly-In Report
2019**

1. Lone Star Events & Tents (Rentals)	803.38
2. Boy Scout Troop 524 (Catering)	2106.00
3. Boy Scout Troop 524 Donation	1,400.00
4. Jazz Band	300.00
5. BFI (Porta-Potties)	250.65
6. Gingerbread Press (Printing of posters)	112.14
7. Misc. (rags, water, mops, ice, hand sanitizer)	93.00
8. Train	590.00
9. Dusty the Clown	185.00
10. Face Painter	120.00
11. Remedy Church Donation – Bounce House	150.00

Total Expenses **\$6110.17**

Total Revenue: **\$6326**

Net Profit **215.83**

993 plates sold

60 comp

1053 people served