

## **MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES**

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, July 14, 2016, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present:            Kyle Ballard, Chairman  
                                      Randall Porche, Vice Chairman  
                                      Ray Barksdale, Secretary  
                                      David Box  
                                      Kent McGuire  
                                      Dennis Lauterbach Jr.

Members Absent:            George Kent

Others Present:             Judy Demoney, Airport Manager  
                                      Tammy Bowen, Airport Operations Assistant  
                                      Ken Lantz, FBO Partner, Southern Star Aviation  
                                      Chris Whitfield, KSA

### REGULAR AGENDA

Opening: Chairman Kyle Ballard called the meeting to order, and Randall Porche gave the invocation.

Board Announcements: Judy Demoney announced that she was elected as Chair to the Air Transportation Advisory Committee of NCTCOG for 2016-2017.

Judy said that she was asked to remain in position as Airport Manager by the Cities, and has agreed to stay another year.

### CONSENT AGENDA:

- Minutes of Meeting held May 12, 2016
- Financial Report
- Airport Operation's Report
- FBO Report – There was no report to review.

Ray Barksdale moved to approve the Consent Agenda as presented; second by Kent McGuire. All Ayes.

### REGULAR AGENDA:

Pancake Breakfast Fly-In: Tammy Bowen reported that the Pancake Breakfast Fly-In was a big success. We were able to keep the line down this year because of the additional ticket table, and other minor changes. We served 902 people breakfast, which fell just under last year's number of 957. The weather was not good for flying, so there were only two that flew in for the event. Last year we had approximately fifty airplanes on the ramp. After a correction was made on the report to the total expenses from \$5,409.75 to \$5,209.75 we ended up with a \$185 loss. We believe that water sales were much lower than last year because it was not as hot, and ticket sales were down a bit due to weather. Overall it was a very good event with many compliments received.

Design Change for the Hangar Construction Project: Judy Demoney said that TxDOT will be going to Commission in August and out for bid in September with construction to begin sometime in November or December on the T-hangars. We are required to submit \$161,910 by August 19<sup>th</sup> to proceed to Commission. The funds will be coming from the Airport's fund balance. After discussion the Board agreed to remove the fire hydrant from the approved design since there is already an existing fire hydrant that could serve the new hangars. Removing Alternate 2 (Fire Hydrant) will save \$31,660.

David Box moved to approve the construction budget removing Alternate 2 (Fire Hydrant); second by Randall Porche; All Ayes.

Airport Illuminated Sign: Judy Demoney said that the sign at the front entrance was struck by lightning, and caught on fire. The sign was remodeled with LED's. The cost was \$1,500, but insurance did not pay because our deductible is \$2,500.

Taxi Lane Drainage Update: Judy Demoney said that the grates for the taxi lane should be delivered tomorrow. Mario with assistance from SBT Welding will begin replacing them next week. The cost of the grates (\$15,000) will come from the Airport's fund balance and the additional \$800 to SBT will be covered from the budget to cut the metal plates and assist Mario.

Airborne Imaging Project Update: Judy Demoney informed the Board that Airborne Imaging's project is currently on hold. They have decided to partially self-fund, and will need to wait until after the end of the year to do so. Since the construction will not begin until next year they will continue to use the Cleburne hangar during the spring weather period.

Executive Session: The Board adjourned into Executive Session for deliberation regarding the lease of real property – Upstairs Terminal Lease Space, as permitted by Texas Government Code, Section 551.072, at 4:39 pm.

Regular Session: The Board reconvened to Regular Session at 5:20 pm.

Kent McGuire moved to approve Judy Demoney writing an email to Girmac Properties stating that the Board has agreed to give them until 5:00 pm on August 1, 2016, to pay the deposit for office lease space, and rent for June, July and August 2016. If the funds are not received the lease will be terminated, and the appropriate termination notice will follow from the City Attorney; second by Dennis Lauterbach. All Ayes.

Judy Demoney asked that the Board to consider changing the date of the August Board meeting to August 18<sup>th</sup>. The Board agreed to the change.

Public Comments: There were no public comments.

Adjournment: There being no further business,

Ray Barksdale moved to adjourn; second by Kent McGuire. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations

