

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, March 14, 2019, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Drew Sambell, Chairman
Alex Smith, Vice Chair
Ray Barksdale, Secretary
Randall Porche
Nanette Paghi
Larry Johnson

Members Absent: Kent McGuire

Others Present: Judy Demoney, Airport Manager
Tammy Bowen, Airport Operations
Albert Lawrence, Assistant Manager, City of Waxahachie
Ken Lantz, Partner, Southern Star Aviation

REGULAR AGENDA

Opening: Drew Sambell called the meeting to order, and Ray Barksdale gave the invocation.

Board Announcements: There were no Board announcements.

CONSENT AGENDA:

- Minutes of Meeting held January 10, 2019
- Financial Report
- Manager's Report
- Airport Operation's Report
- FBO Report

Randall Porche moved to approve the Consent Agenda as presented; second by Nanette Paghi. All Ayes.

REGULAR AGENDA:

Implementation of Southern Star Aviation's Contract Effective May 1, 2019: Judy Demoney told the Board that she put this item on the agenda because the contract was negotiated so long ago, and it is effective May 1. There were some contingencies to the contract, and thought this would be a good time to go back over them. Judy asked Ken Lantz to give an update.

Ken Lantz told the Board that they have made a deal with Shell Aviation, and as of April 15 they will no longer be an AvFuel dealer, but will be rebranded to Shell Aviation. In addition, they will be getting two new fuel trucks. As a part of the contract, they will be purchasing the AvGas fuel truck from the Airport and plan to provide the old fuel trucks to Airborne Imaging for their use. Airborne is expanding and they need fuel at all times of the day and night. It will be more convenient and cost effective for them.

Ken told the Board that the avionics business that they purchased, Nova Avionics, is now at Mid-Way and the FAA has blessed the move. They have completed the new shop in the end cap, and now have a FAA certified repair station. They are awaiting the final FAA inspection. Ken said that they are already booked up through May with avionics, and are planning to add two more technicians.

Ken said that the FAA has approached them about turning their maintenance shop into another separate FAA repair station. They are already adding more employees to their aircraft maintenance shop.

Judy Demoney reminded the Board that Southern Star Aviation agreed to purchase the AvGas truck for \$2,000. The Airport got the approval from the City of Waxahachie to sell the truck to Southern Star Aviation rather than going to auction, since it is tied to a contract.

Judy Demoney reminded the Board that Southern Star Aviation agreed to provide a monthly report with copies of meter reading logs of fuel purchased the previous month. Judy asked Ken how they plan on doing this especially with what they intend on doing with Airborne. Ken said that once Airborne gets the trucks they would be fueled from the fuel farm, which requires them to be calibrated. That fuel will go into the fuel flow report for that month. The fuel flow report will then be a combination of meter readings from both the trucks, and fuel farm.

Judy Demoney said that they agreed to pay a fee of 35% on all revenues derived from all aircraft parking, which should include monthly, overnight and daily ramp fees being charged. Judy asked Ken about overnight and daily fees, since we are not currently receiving a percentage of those. Ken Lantz explained that they are charging ramp fees for large turbine aircraft if they do not purchase fuel. Ken said that the fee depends on the size of the jet, and the time of the day.

Recent Hangar Inspections and Tenant Violations: Judy Demoney told the Board that the Airport staff did hangar inspections last month. Most of the violations are minor and are being corrected, but there are three tenants that have aircraft that appears are not being flown. The FAA changed their hangar use policy back in 2016, and long-term storage of derelict aircraft and parts are not permitted. Permitted uses include storing active aircraft, maintenance, repair, and refurbishment of aircraft, but not the indefinite storage of nonoperational aircraft. Judy said that the FAA wants airplanes flying, using the airport, buying fuel and maximizing the flow of our hangar waiting list. We are getting daily calls from people wanting hangars. Judy said that she has talked to two of the tenants, and their plans are to sell their airplanes. Judy asked for direction from the Board. The Board agreed that they should be given deadlines in writing. Judy said that she does not know if the airplane of the third tenant is in annual. The Board told Judy to ask for his logbook to see when the last time was that it was in annual.

Executive Session: The Board adjourned into Executive Session to deliberate economic development negotiations as permitted by the Texas Government Code, Section 551.087, at 4:33 p.m.

Regular Session: The Board reconvened to Regular Session at 5:25 p.m. No action was taken.

Other Business: There was no other business.

Public Comments: There were no public comments.

Adjournment: There being no further business,

Ray Barksdale moved to adjourn; second by Randall Porche. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations Assistant

