

## **MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES**

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, November 10, 2016, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Kyle Ballard, Chairman  
Randall Porche, Vice Chairman  
Ray Barksdale, Secretary  
David Box  
Kent McGuire  
Alex Smith

Members Absent: George Kent

Others Present: Judy Demoney, Airport Manager  
Tammy Bowen, Airport Operations Assistant

### REGULAR AGENDA

Opening: Chairman Kyle Ballard called the meeting to order, and David Box gave the invocation.

Board Announcements: Judy Demoney announced that we will be kicking off the season early this year with the Airport Christmas party on Saturday, December 3<sup>rd</sup>.

### CONSENT AGENDA:

- Minutes of Meeting held September 8, 2016
- Financial Report
- Manager's Report
- Airport Operation's Report
- FBO Report

David Box moved to approve the Consent Agenda as presented; second by Kent McGuire.  
All Ayes.

### REGULAR AGENDA:

Future Capital Improvement Projects: Judy Demoney reminded the Board that they discussed future capital improvement projects in the September meeting. The Board had asked her to revise a new Airport development list for the next five years. Judy reiterated that any funding from TxDOT right now will only be used for safety and security related projects. Judy said that she is still recommending that security fencing around the Airport be priority. KSA worked up some numbers for the construction phase. The budget estimate with a 15% contingency came out to \$932,213. KSA added an alternate for a three foot concrete mow strip which would be \$281,865 extra. The fencing would consist of mostly game fencing with some six foot chain link fencing closer to the terminal building. This project would be paid at 90/10, but would not be eligible until at least 2018. Judy explained that the Airport would need to send a Letter of Intent to TxDOT to get in line for possible approval/funding for this project. Asphalt rehabilitation will remain on the list, but we do not have any new numbers because KSA is unsure of the scope of the original estimate.

Randall Porche made a motion to draft up a Letter of Intent for Airport security fencing to submit to the respective municipalities for approval; second by Ray Barksdale. All Ayes.

Hangar Construction Project Update: Judy Demoney told the Board that eight construction companies bid on the hangar construction project, and the bids were opened on October 11<sup>th</sup>. The low bidder was Don Jackson Construction Company from Waco. The bid included concrete for the taxi lane, and insulation in the doors and walls of the hangars. The initial grant was for \$1.6 M and the estimate was \$1.3 M. We initially sent them our 10% share (\$161,910) because they needed it before it could go out for bid. The bid for the building structure alone is \$564,843 which can only be paid for with accrued NPE funds (\$150,000 per year). We only have three years of accrued NPE funds (\$450,000). They added \$50,000 for our local 10% share so our budget for the building construction is \$500,000. We were \$64,843 short in NPE funds to complete the building. With the \$18,806 we overpaid initially, we still needed to fund an additional \$39,500. TxDOT said that once the NPE funds are received from the FAA we would be reimbursed the \$58,359 sometime in 2017. The contract is being finalized and the pre-construction meeting will be after Thanksgiving with construction starting sometime in December. The construction project will take 120 days.

Judy said that this afternoon our planner from TxDOT called and told her that the NPE accounting system does not keep track of partial payments out of the NPE. If they do reimburse us the \$58,359 in 2017, we will lose the remainder \$91,641 of NPE funds. The funds would be thrown back into the pool for others to use. He said that our options are either to come up with a small eligible project to do in 2017, or wait until 2018 to add the \$91,641 to the 2018 NPE funds (\$150,000) for a bigger project of \$241,641. We would then be reimbursed the \$58,359.

TxDOT Funding Update: Judy Demoney told the Board that because the FAA did not like the way that TxDOT was handling their funding they stopped discretionary funding to all Texas Airports for three years. The Air Transportation Advisory Committee that she Chairs and the Texas Airport Council joined forces and held a workshop with the FAA and TxDOT. Questions were sent to the FAA and TxDOT in advance. When time came for the meeting the principles of both the FAA and TxDOT had conflicts and could not be present, but the the FAA Planning Director and the TxDOT Planning Director attended. Not a lot was accomplished with their questions about discretionary funding amounts, transparency and communications. Judy said that she did find out that the FAA did fund \$12M in discretionary funding to TxDOT this year, which all ended up going to Sugarland Airport. ATAC and TAC decided to continue on as a group. Their plans are to draft a position paper saying what the Airports want in writing, and direct it to “someone in charge”.

Economic Development Sub-Committee Report: Chair Kyle Ballard said that the Economic Development Sub Committee met last week along with the Economic Development organizations from Midlothian and Waxahachie. They discussed several projects that the Airport has been working on. Kyle said that both Economic Development organizations had some good suggestions. The consensus was to discuss with the Board about putting together some more concrete steps to work on completing the development finish out of the fifteen acres on the south side of the Airport.

Judy Demoney said that Larry Barnett with Midlothian Economic Development has someone that might be interested in building some box hangars. Judy told the Board that they found out that the Tail Rotor deal is off the table for now because they will be building in Europe.

Airborne Project Update: Judy Demoney said that Airborne is working with another bank on the financing of their hangar project. Airborne had to get the Nay Company to put together some new numbers, and they are just waiting to get together with the Bank hoping to finalize things.

Public Comments: There were no public comments.

Adjournment: There being no further business,

Ray Barksdale moved to adjourn; second by Kent McGuire. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations

